



**INDIVIDUAL EXECUTIVE MEMBER DECISION-MAKING**

**RECORD OF DECISION**

**PART A**

<b>DETAILS OF REPORT</b> <i>(Officers to complete this section prior to issuing to executive member)</i>	
<b>Title of report</b>	Food Safety Service Plan 2009-2010
<b>Decision-maker</b>	Executive Member for Community Safety
<b>Earliest date when decision can be taken</b>	September 28 2009
<b>Key decision – Yes/No?</b>	Yes
<b>Date published on forward plan</b>	August 2009
<b>Date sent to executive member</b>	September 18 2009
<b>Recommendation</b>	<ol style="list-style-type: none"> <li>1. That the Executive Member approves the Food Safety Service Plan for the year 2009 – 2010, as set out in Appendix 1.</li> <li>2. The Executive Member notes the Food Safety Service's performance against the Service Plan for 2008 – 2009; and</li> <li>3. The Executive Member notes the challenges facing the team in 2009 – 2010 due to limited resources. Without additional resources the service cannot meet the expectations of the Food Standards Agency (FSA). This places the Council in a position where there is some risk of censure and intervention, although the risks are considered low. Actions taken to mitigate against their effects are set out in paragraphs 21 to below.</li> </ol>

<b>ORIGINATING AUTHOR'S DETAILS</b> <i>(Officers to complete this section prior to issuing to executive member)</i>	
<b>Lead officer (Name and job title)</b>	Gill Davies, Strategic Director for Environment & Housing
<b>Report author (Name and job title)</b>	Jonathon Toy, Head of Community Safety and Enforcement
<b>Contact number</b>	0207 525 7537

**PART B**  
*(Executive Member to complete this section)*

**DECISION(S)**

**REASONS FOR DECISION**

**ALTERNATIVE OPTIONS  
CONSIDERED**

**REPRESENTATIONS RECEIVED**

*None*

**ADDITIONAL ADVICE RECEIVED**

*None*

**ANY INTERESTS DECLARED**

*(Note: If the decision-maker has a prejudicial interest in the matter the report must be referred to the full executive for decision).*

*Please refer to the definitions of personal and prejudicial interests in the members code of conduct. If members are still unsure as to whether an interest is personal or prejudicial they should contact Legal Services for advice.*

**DECLARATION**

I approve/~~reject~~ the recommendations set out in the report.\*

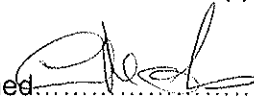
or

I approved an ~~alternative course of action set out in~~ Part B.\*

or

I have referred this matter to the Full Executive for decision.\*

(\* - Please delete as appropriate)

Signed  Dated *29/9/09*

Executive Member

Please return completed hard copy of the form to Ian Millichap, Constitutional Team, Southwark Town Hall, Peckham Road, SE5 8UB – tel: 020 7525 7225 fax: 020 7525 7284.

**Seeking advice**

You should seek advice from the relevant officer on a number of occasions:

- (a) If you wish to consider alternative options
- (b) If you are considering rejecting the proposals

Otherwise it is at your discretion when you should seek further advice and you should do so when you consider it appropriate.